

Decision Maker: Environment PDS Committee

Date: 15th January 2013

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Borough Wide

1. Reason for report

- 1.1 Members are asked to review the Committee's work programme for 2012/13 and to consider:
- progress on requests from previous meetings of the Committee;
 - the contracts summary for the Environment Portfolio.
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2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- (a) Review the draft work programme attached as Appendix 1;
- (b) Review the progress report related to previous Committee requests as set out in Appendix 2; and
- (c) Note the Environment Portfolio contracts listed in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2012/13 approved budget
 4. Total current budget for this head: £31.7m and £6.33m of LIP funding from TfL.
 5. Source of funding: 2012/13 revenue budget and 2012/13 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 206 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Forward Programme

- 3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for the remainder of 2012/13, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2012/13 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2012/13

Environment PDS – 5 March 2013		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny
Environment Portfolio Plan 2013/16	C&SS	For pre-decision scrutiny
Parking Charges Review	C&SS	For pre-decision scrutiny
Review of Licensed Street Trading	T&H	For pre-decision scrutiny
Parks & Greenspace Fess and Charges	SS&GS	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
28.02.12	Investigate the feasibility of developing a faith parking permit for weekend use at recognised places of worship	This will be considered by the Parking Working Group later this municipal year (see below)
3.07.12	A Parking Working Group to be convened after the 6 month review of parking charges has been completed, including an assessment of the impact of charges for on-street bays in town centre high street locations	Meeting will be convened in January or February 2013, following the decision to proceed with a parking shared service. This will also include streamlining of the permit application system.
25.09.12	Information to be provided to the Committee on the Pinch Point and Smarter Driving programmes	Completed Monitoring of pinch point progress and priorities is ongoing.
20.11.12	Department should keep under review its use of social networking sites, Fix My Street and the main Council website in respect of traffic management works	This is being taken forward by the ESD Customer Service and Communications officer group
2011.12	Work with the successful Parking ICT contractor to improve service quality	This will be taken forward by Parking as part of the introduction of the new system in the context of a shared service

Contracts Register Summary

Appendix 3

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
<i>Parking ICT</i>	01.04.13	30.09.16		ICES Ltd.	£312k	£89k	<i>Costs would be lower if a shared service with LB Bexley is established</i>
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	These contacts will continue to Jan 2013, as consultancy advice on a previous scheme may be needed. The contracts will end in 2013 and will not be replaced.
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	As above
Street Works (NRSWA)	01.04.10	31.03.12	31.03.13	B&J Enterprises	900,000	312,000	
<i>Street Works (NRSWA)</i>	<i>01.04.13</i>	<i>31.03.16</i>	<i>Option for 1 or 2 x 2 yr extns ending 31.03.18 or 31.03.20</i>		<i>Up to 1.83m (estimate) based on seven year contract term</i>	<i>262,000 (estimate)</i>	Agreed by Executive 28 th Nov 2012
Street Lighting Maintenance & Improvements Contract –	01.04.07	31.03.11	31.03.13	May Gurney	7.1m	1.8m	
<i>Street Lighting Maintenance & Improvements Contract –</i>	<i>01.04.13</i>	<i>31.03.23</i>			<i>20.0m (estimate)</i>	<i>2.0m (estimate) Subject to Capital Investment</i>	Agreed by Executive 28 th Nov 2012
Parking Bailiff Services	1.10.11	31.03.13	Possible extension to 31.03.14	JBW & Swift	320,000 est.	240,000 est.	Environment PDS 15.01.13
<i>Parking Bailiff Services</i>	<i>1.04.14</i>	<i>31.03.17</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	Environment PDS 15.01.13
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	29.04.13	Holwood GM Ltd	19,858	59,574	12-month extension was agreed with the contractor in Dec 2011
Hanging Baskets Contract A&B	30.05.11	30.04.12	30.04.13	CJS Plants & Village Gardens	84,000	42,000	12 month extension was agreed with current contractor for hanging baskets at current costs.
Rural Grass cutting	30.5.11	29.05.13		Landmark Services	90.000	45.000	Contract let on a 2 year basis with option to extend 1 further year.

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Removal of Abandoned Vehicles	01.10.10	30.09.13	Extension for twelve months taken up	Pick a Part	33,800	10,600	Within Director of Environmental Services' remit
Council Fleet Hire	05.11.06	04.11.12	05.11.13	London Hire	674,383	112,383 (<85,000 from 2012)	Extension agreed with contractor
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension to the contract will be considered early in 2013.
Transportation Consultancy	01.12.09	30.11.13	TfL have option to extend to 30.11.15	TfL Framework	1.2m (if max. years agreed)	200,000	
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Staff Leased Car Contract	01.09.09	31.08.12	31.08.15	OGC Framework	1,923m	641k	Report to E&R PDS and Executive 20 June 2012 agreed use of GPS framework agreement until 2015.
Ambulance Hire	05.11.07	04.11.13	04.11.15	London Hire	2.03m	339,000	ACS will be consulted during summer 2012 over the option to extend the accessible bus fleet contract for 2 years from November 2013
Parking Contract	01.10.06	30.09.11	30.09.16	Vinci Park	11.5m	22.32	Five year extn taken up
Street Environment Contract	29.03.12	28.03.17		Kier (public toilets); Community Clean (graffiti removal); Veolia (Gulley cleansing) Kier (Cleansing, Highway Drainage)	281,983 1,221,800 1,463,538 15,798,212	56,397 244,360 292,708 3,159,642	Awarded a five year contract with the option of a two year extension at the Council's discretion.
Maintenance & repair of vehicles	01.04.10	31.03.17		KCC	940,000	134,000	Option for 2 year extension
CCTV Repair & Maintenance Contract	01.04.12	31.03.17		Eurovia Infrastructure Services Ltd	214,256	42,852	
CCTV Control Room Monitoring	01.04.12	31.03.17		OCS Ltd	1,263,258,	252,652	

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17		O'Rourke	17m	2.4m	Option for one year extension
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17		Enitial	952,000	136,000	Option for 2 year extension
Highway Maintenance – Major	01.10.10	30.09.17		FM Conway	26m	3.7m	Option for one year extension
Grounds Maintenance	01.01.08	31.12.17		The Landscape Group	26.1m	2.75m	
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	Extension approved by Executive on 16 Nov 2011
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	Extension approved by Executive on 16 Nov 2011
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	